Highlights



One Unified System instead of Many Standalone Solutions

ArcFlow integrates all the relevant components of a unified DMS: archiving, document management and workflow.

Easy Installation and intuitive Operation

ArcFlow can be installed within approximately half a day – which includes all components and interfaces and is independent of the size of the enterprise. User training also only requires half a day as ArcFlow is intuitive operated.

Complete Integration into the Existing IT Infrastructure

ArcFlow provides numerous interfaces for quick and easy integration of the system into the existing IT environment.

Audit-Proof Document Processing

In ArcFlow all documents can be processed independent of their formats. If amendments have been made a new document version is filed in ArcFlow. This means that earlier versions – going right back up to the original – are still available.

Search at Lightning Speed → finding instead of searching

The complete ArcFlow content is automatically full-text indexed using numerous interfaces. The index-based search enables incessantly fast results.

Higher Efficiency through Workflow Management

With ArcFlow documents can be directly linked to a workflow. Thus the process is optimized as employees can understand and process upcoming tasks more easily.

Powerful and Easy-to-Maintain Database

ArcFlow is based on its own database which provides security and high availability of the documents.

Time for ArcFlow

Information forms the basis for strategic decisions aimed at securing the competitiveness of your enterprise. However, the amount of information is growing constantly and corporate-wide provision of valuable knowledge is an increasingly difficult task. ArcFlow, the innovative archiving, document management and workflow system, is ready to meet these demands.

Tidying Things up

ArcFlow allows the recording and linking of all electronic and traditional media. With ArcFlow performing an automatic full-text character recognition for all documents manual document indexing is a thing of the past. All file types stored in ArcFlow can be directly processed using their respective applications. Document amendments result in the filing of a new document version in ArcFlow. Earlier versions – and even deleted files – going right back up to the original can be restored.

Finding Instead of Searching

ArcFlow identifies and indexes documents by means of various interfaces, such as, for example, the integrated OCR (Optical Character Recognition) software. This enables imported data to be retrieved in a simple and fast way. Searching with ArcFlow provides constantly fast results. Results are available within a split second whilst the search function itself is as easy and simple to use as an internet search engine.

Everything under Control – Always

Efficient communication is essential in optimising internal business processes. The concise presentation and management of upcoming tasks is an additional requirement. ArcFlow allows for the direct linking of documents to workflows, thus enabling employees to understand and process their upcoming tasks more easily. Automatic reminders, substitution plans and graphical evaluations are all also part of the workflow function.

Complete Integration

ArcFlow can be easily integrated into existing ERP or CRM system IT infrastructures. Customer-relevant data available in external systems can, for example, be displayed directly in ArcFlow. Moreover, ArcFlow can distribute self-defined printer drivers within the corporation. When printing using these printer drivers the documents are not only printed but can also be saved, for example, in PDF format in ArcFlow. The API (Application Programming Interface) enables all ArcFlow functions to be accessed by and made available to external applications.

Modern Technologies

ArcFlow deploys the professional database system CONZEPT 16 as its application basis. CONZEPT 16 is designed for high performance and low maintenance. Automatic messaging mechanisms, diagnosis and backup procedures during ongoing operation as well as being a hardwareindependent high availability solution are just some of the advantages enjoyed by ArcFlow users.

User-friendly

ArcFlow is designed for simple installation and application. All components can be integrated into the existing IT infrastructure within half a day. Administrators are immediately trained in ArcFlow operation and configuration. The ArcFlow user interface is operated by intuition – your employees can operate the system within a very short period of time.

Customer Orientation

ArcFlow is a One-Stop-Shop for you. Product development, sales and installation. Our specialists will train you and gladly provide you with any assistance you may need. This is the only way to achieve our common objective: the optimisation of your business processes in order to keep you just that one step ahead of your competitors. We would be happy to personally advise you and use our extensive archiving, document management and workflow experience and knowledge to further assist you in whatever way possible.

TÜV SAARLAND Approved Archiving Document Management
tuev-saar.de/TK00714

ArcFlow GmbH
Paul-Ehrlich-Straße 38
63322 Rödermark
Germany
Phone +49 6074 211582-0
E-Mail info@arcflow.de
Web www.arcflow.de

ArcFlow AG
Lörenstrasse 15
4658 Däniken
Switzerland
Phone +41 62 28810-20
E-Mail info@arcflow.ch
Web www.arcflow.ch

ArcFlow, Inc.
4th Floor Topaz Tower, Damosa I.T. Park
J.P. Laurel Avenue, Lanang, 8000 Davao City
Philippines
Phone +63 918 520 2500
E-Mail info@arcflow.ph
Web www.arcflow.ph